

MINUTES OF THE MEETING OF SCREENING COMMITTEE FOR BID OPENING & TECHNICAL EVALUATION OF REQUEST FOR BIDS (RFB) TO SHORTLIST MANPOWER SERVICE PROVIDER FIRM FOR PROVIDING MANPOWER TO EAPs OF FOREST DEPARTMENT

1. Bid opening committee meeting was held on 11th Feb, 2021 in the conference hall of IDP project under the chairmanship of Sh K. Thirumal, IFS, Executive Officer, HPNRMS- Solan
2. The following committee members were present in the meeting:-
 - i. Sh. Sohan Lal Bhardwaj, Dy. Controller (F&A), IDP- Solan.
 - ii. Dr. Kapil Chauhan, SMS (AH), IDP-Solan.
 - iii. Sh. Baneshwar Singh, SMS (I/C Agriculture/Consultancy)
 - iv. Sh. Venay Kumar, SMS (Hydrology), IDP-Solan.
 - v. Sh. Aman Sharma, SMS (Agribusiness)

The following representative of the firms were also present in the public opening of the RFBs for hiring of Manpower Consultancy firm.

1. Mr. Kuldeep Pujyar- Shimla Cleanways
2. Mr. Rajeev Sekhri- Manager operations, Corporate care
3. Mr. Tanuj Mahazan- M.S. Services Private Ltd
4. Mr. Kishan Lal- V-eagle Shimla

The members present in the Bid opening were welcomed by the Chairman. After formal introduction Chairman has informed the house/member present in the meeting about the conditions of Bid acceptance and minimum essential qualifying criteria needed for the next evaluation stage i.e. technical evaluation. The member secretary of the committee has announced the names of the firms who had submitted their proposals within the stipulated time period. The names of the firms are as below:

1. Sunrise Facilitators, Private Ltd.- Shanti Nagar, Manimazra - Chandigarh
2. M.S. Services Private Ltd - HIMUDA complex, Sai Road, Baddi (H.P.)
3. Shimla Cleanways - Sahibu Niwas, Sector-II, New Shimla
4. V-eagle – Near Auckland Hotel, Lakkar Bazar, Shimla
5. Corporate Care – Middle Market, Sector-II, New Shimla

3. The following information was noted, as each Bid was opened:

- i) Name of the Single Firm or Joint Venture/Sub Consultant submitting the Bid
- ii) Was the OUTER ENVELOPE sealed and marked as required by the RFB?
- iii) Were there TWO INNER ENVELOPES containing (1) The Technical Proposal and (2) The Financial Proposal both clearly marked?

iv) Did Technical Proposal Envelope contain one hard copy of RFBs duly signed by the authorized person of firm?

v) Sealed Financial Proposals were kept separate for Safe Keeping until the date to be agreed for the Opening of Financial Proposals

Name of Consultant/Firm	Outer Envelope Sealed as marked as in RFB (Yes/No)	Technical Proposal included (Yes/No)	Financial Proposal sealed included (Yes/No)	FDR for Bid Cost, FDR for Bid Security, Hard Copy of Tender Document duly signed (Yes/No)	Was there any Modification to Original Proposal by bidder? (Yes/No)
Sunrise Facilitator, Private Ltd	Yes	Yes	Yes	Yes	No
M. S. Service Private Ltd.	Yes	Yes	Yes	Yes	No
Cleanways Shimla	Yes	Yes	Yes	Yes	No
V-eagle	Yes	Yes	Yes	Yes	No
Corporate Care	Yes	Yes	Yes	Yes	No

4. The members evaluated the RFBs one by one in the light of *essential qualifying criteria* of the bid (as find mentioned in the RFB document at page no.39.) *to be required for qualifying for the next stage evaluation i.e. technical evaluation.* Committee has scrutinized the supporting documents submitted by each firms for the essential criteria and summarized the details as below:-


Minimum essential Criteria to be qualified for the next evaluation stage of Bid	Name of Firm				
	Sunrise Facilitators, Private Ltd.	M. S. Service Private Ltd.	Cleanways Shimla	V-eagle Shimla	Corporate Care-Shimla
a) Annual Volume of Services of the required nature (> or = 50 lakhs/year in last three years)	Yes	Yes	Yes	Yes	Yes
b) Experience as Service provider at least two contracts of similar nature and complexity	Yes	Yes	Yes	Yes	Yes
c) Valid Contract	Yes	Yes	Yes	Yes	Yes

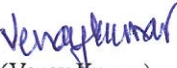
Labour Licence minimum 100 person in single institution, EPF registration with latest month EPF/ECR minimum 100 employee, Service tax Registration Satisfactory completion certificate of job Last income tax clearance Certificate					
d) Undertaking regarding –the agency should not have been blacklisted by any Govt., Semi-Govt. Department/PS U or any other Govt. organization	Yes	Yes	Yes	No	No
e) Liquid assets and/or credit facilities Rs 50 Lakhs (Fifty Lakhs only)	Yes	Yes	Yes	Yes	Yes


5. Based on the above essential minimum qualifying criteria, the following firms were found ineligible for further technical evaluation.

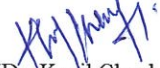
1. V-eagle –Near Auckland Hotel, Lakkar Bazar, Shimla
2. Corporate Care – Middle Market, Sector-II, New Shimla

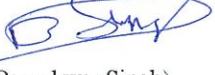
Submitted for approval please



(Sohan Lal Bhardwaj)
Dy. Controller (F&A)
Member


(Venay Kumar)
SMS Hydrology
Member


(Aman Sharma)
SMS Agribusiness
Member


(Dr. Kapil Chauhan)
SMS AH
Member


(Baneshwar Singh)
SMS (I/C Agri./Consultancy)
Member Secretary


SH K. THIRUMAL, IFS
Chairman
EXECUTIVE OFFICER
HPNRMS-Solan